

Date of meeting Tuesday, 20th October, 2020
Time 10.00 am
Venue via Video - Conference
Contact Geoff Durham 742222



**NEWCASTLE
UNDER LYME**

BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Licensing Sub-Committee

AGENDA

PART 1 – OPEN AGENDA

- 1 APPOINTMENT OF CHAIR
- 2 APOLOGIES
- 3 DECLARATIONS OF INTEREST
- 4 GUIDANCE NOTES - NATURAL JUSTICE (Pages 3 - 4)
- 5 GUIDANCE NOTES - HUMAN RIGHTS (Pages 5 - 6)
- 6 PROCEDURE TO BE FOLLOWED (Pages 7 - 8)
- 7 VARIATION OF A PREMISES LICENCE - THE OFFLEY ARMS, POOLSIDE, MADELEY (Pages 9 - 88)

Members: Councillors Graham Hutton, Ruth Wright and John Williams

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

SUBSTITUTE MEMBER SCHEME (Appendix 9, Section 4 of Constitution)

The Constitution provides for the appointment of Substitute members to attend Committees. The named Substitutes for this meeting are listed below:-

Substitute Members: Gillian Williams

If you are unable to attend this meeting and wish to appoint a Substitute to attend in your place you need to:

Contacting the Council:

Switchboard 01782 717717 . Text 07800 140048

Email webmaster@newcastle-staffs.gov.uk.

www.newcastle-staffs.gov.uk

- Identify a Substitute member from the list above who is able to attend on your behalf
- Notify the Chairman of the Committee (at least 24 hours before the meeting is due to take place) NB Only 2 Substitutes per political group are allowed for each meeting and your Chairman will advise you on whether that number has been reached

Officers will be in attendance prior to the meeting for informal discussions on agenda items.